

## SMALL GROUP HOST SUMMARY | FOR GROUP LEADERS

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### **Role of the Host:**

- Delegate group responsibilities to group members.
- Keep the group on task while allowing for the leading of the Holy Spirit.
- Make sure group members feel safe and heard.
- Remind people of confidentiality on a regular basis.
- Pray for group members.

### **Responsibilities You Can Delegate to Group Members:**

Remember, we expect each group member to be responsible for their group.

- Securing a set/regular place, time, and day of the week to meet.
  - A great way to share responsibility of the group is by rotating homes. If one or more members of your group have the space to accommodate your group meeting, make a schedule of where you will meet each week.
  - Other group responsibilities don't necessarily need to be taken on by the person who provides the meeting place.
  - The group leader will still delegate each part of the meeting, such as a meeting facilitator, snack provider, prayers, etc.
- Find a topic or study to cover.
  - Group members can research studies that are available and bring several choices to the group to vote on.
  - Refer to the *Small Group Resources* section of the *Member's Guide* to find approved studies along with videos, study guides and other materials.
- Keep the Small Groups Team informed about your group.
  - Take attendance in Grace Connect or the LEAD App.
  - Add/remove members on your group roster.
  - Let the Small Group Team know if your group is open or closed.
- Coordinate someone to bring snacks to share or have potluck meals.
  - Have group members sign up to provide snacks or various items in a potluck meal.
  - A group member can be a food coordinator to make sure someone is bringing food to the meeting each week.
- Ensure there is NO use of alcohol or drugs during your group meetings.
  - All members should be sensitive to issues which could cause your members to stumble.
- Take prayer requests and distribute them to group members. Remember, these are confidential within your group.

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- Coordinate care for any member that is in need (illness, death in family, job loss, new baby, etc.).
- Communicate with group members about schedule changes or special events (service projects, church events, etc.).
- Keep members' contact information up-to-date in Grace Connect, especially phone and email.
- Encourage your group to volunteer together, serve in the community, and attend church events together.
  - Have one member be the volunteer coordinator. This person can find serving opportunities and bring them to the group.
- Have communion together on a regular basis.
  - Instructions are provided to lead communion and *anyone* can do this. No special training or skills are required.
- Coordinate and oversee childcare for your group, if needed.

### Reach out to the Small Groups Director if you need help, advice, or prayer.

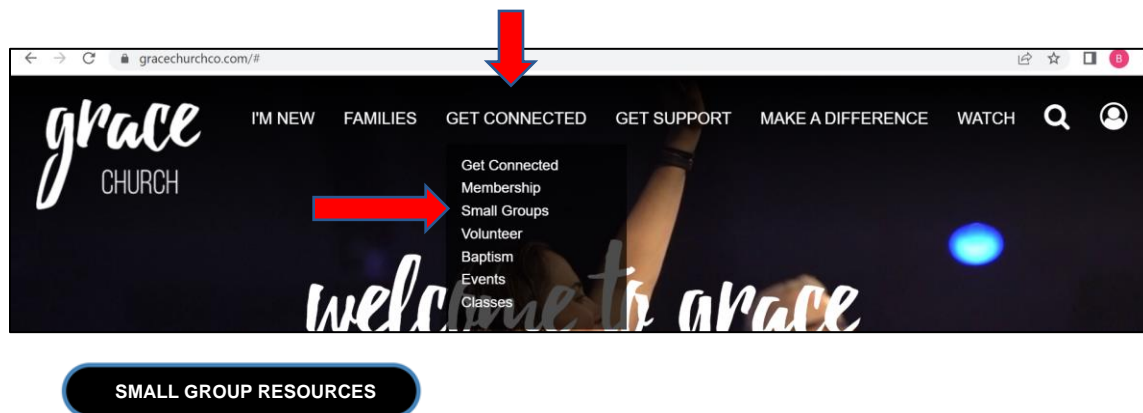
- Email: [SmallGroups@GraceChurchCo.com](mailto:SmallGroups@GraceChurchCo.com)
- Call 720-895-9000, ask for someone on the Small Groups Team

### Questions:

Most of your questions are already answered on the Grace Church website. There are also short training videos you can watch to help your group run more smoothly.

Go to [GraceChurchCO.com](http://GraceChurchCO.com), then select "Get Connected", then "Small Groups"

Cursor down to find the buttons "Small Group Resources".



If you still have questions, contact the Small Groups Team.